

THE ECONOMIC DEVELOPMENT AUTHORITY OF STAFFORD COUNTY, VIRGINIA

REGULAR MEETING MINUTES
November 14, 2014

1. CALL TO ORDER

The regularly scheduled bimonthly meeting of The Economic Development Authority (“EDA”), of Stafford County, Virginia was held on November 14, 2014 in the Board Chambers located at 1300 Courthouse Road Stafford, Virginia at 1:33 P.M. A quorum was present

Members Present

Joel Griffin	Chairman
Jack Rowley	
Jo Knight	
Wendy Maurer	
Howard Owen	
Mark Safferstone (Arrived before 4D)	

Members Absent

Don Newlin	Vice-Chairman
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Also Present:

Charlie Payne	Counsel (Arrived during 5B)
Tim Baroody	Secretary
Brad Johnson	Treasurer
Kelly Copley	Analyst

2. APPROVAL OF MINUTES

A. Motion for approval of the September 12, 2014, Regular Meeting Minutes was made by Ms. Maurer. Mr. Rowley seconded.

VOTE 5-0 Approved

3. PUBLIC PRESENTATIONS

None

4. TREASURER'S REPORT

A. August 2014 – Unencumbered fund balance \$23,917.05

B. September 2014 – Unencumbered fund balance \$22,405.92

C. October 2014 – Unencumbered fund balance \$16,834.57

Mr. Rowley moved to accept the August, September and October 2014 Treasurer's reports. Ms. Knight seconded.

VOTE 5-0 Approved

D. FY-2014 Audit

Mr. Rowley moved to accept the FY-2014 Audit. Ms. Maurer seconded.

VOTE 6-0 Approved

5. SECRETARY'S REPORT

A. Technology and Research Park Update –

Mr. Baroody updated the EDA that the Technology and Research Park's Strategic plan is making progress. Task 1 is complete and Task 2 is on schedule and will be complete by December 31, 2014.

Discussion followed

B. Economic Development Strategic Plan Update

Tim George with Vantage Point Consulting updated the EDA on the status and process of the new Economic Development Strategic Plan underway.

6. COMMITTEE REPORT

A. **Closed Session** – Airport Property Committee Report

Mr. Rowley moved to go into closed session, Mr. Owen seconded.

VOTE: 6-0 approved

Thereafter, the EDA Board went into closed session in accordance with Section 2.2-3711.A.3 and 5 of the Code of Virginia 1950, as amended. No Votes were taken while in closed session. All Members of the EDA and Economic Development staff present at the meeting were in the closed session.

Mr. Rowley moved to continue negotiations with the Stafford Regional Airport Authority. Mr. Owen seconded.

VOTE: 6-0 approved

B. Germanna Committee Report –

Mr. Rowley updated the EDA. Mr. Rowley, Ms. Bomke, Mr. Cavalier, Mr. Baroody and others met a Germanna Visioning Session to discuss a permanent Germanna presence in Stafford. HH Hunt has submitted the site plans for the apartment complex and is awaiting zoning approval. There is also some concern as to adequate capacity of water and sewer in the Courthouse area for the Germanna Campus plan. The EDA would like to invite the Director of Utilities to brief the EDA on the water and sewer capacity situation in the Courthouse area.

Discussion followed

C. Aquia Town Center Committee Report –

Mr. Baroody informed the EDA that Mosaic now has the commercial portion of the property under contract. The apartment portion of the property is also under contract and a site plan has been submitted. Staff continues to work with Mosaic and assist with the commercial portion of the site.

Discussion followed

D. Chatham Square/Courthouse Square Update -

Ms. Knight informed the EDA Chatham Square Office Park Annual Meeting.

Wilson Greenlaw of Thalhimer | Cushman & Wakefield requesting the EDA chairman sign the Leasing Listing Agreement, and update the EDA on the latest inquiries on the properties.

Discussion Followed

7. CHAIRMAN'S REPORT

A. Planning for 2015

Mr. Safferstone and Ms. Maurer volunteered as the committee to assist with priorities, goals and objectives for the EDA for calendar year 2015.

8. OLD BUSINESS

A. Kilroy Robotics Request

Mr. Shotwell and 2 current team members with Kilroy Robotics requested \$8,000; and updated the EDA on the recent competition successes of the Governor's School Kilroy Robotics Program.

Discussion followed

9. NEW BUSINESS

A. Fredericksburg Regional Alliance Update

Curry Roberts updated the EDA on the current status of the Fredericksburg Regional Alliance.

Discussion followed

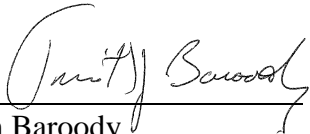
10. ATTORNEY'S REPORT

None

11. ADJOURNMENT

There being no further business brought before the Economic Development Authority, Mr. Griffin adjourned the meeting at 3:40 P.M. The next Regular Meeting is scheduled for Friday, January 9, 2014.

MINUTES SUBMITTED BY:



Tim Baroody
EDA Secretary

MINUTES APPROVED BY:



Joel Griffin
EDA Chairman