

**THE ECONOMIC DEVELOPMENT AUTHORITY  
OF STAFFORD COUNTY, VIRGINIA**

SPECIAL MEETING MINUTES  
December 7, 2015

**1. CALL TO ORDER**

The special meeting of The Economic Development Authority (“EDA”), of Stafford County, Virginia was held on December 7, 2015 in the Board Chambers located at 1300 Courthouse Road Stafford, Virginia at 1:33 P.M. A quorum was present

Members Present

Don Newlin	Vice-Chairman
Jack Rowley	
Jo Knight	
Wendy Maurer	
Mark Safferstone	

Members Absent

Joel Griffin	Chairman
Howard Owen	– at ICSC - NYC on EDA business

Also Present:

Charlie Payne	Counsel
Tim Baroody	Secretary
Brad Johnson	Treasurer
Kelly Copley	Analyst

**2. COMMITTEE REPORTS**

A. Chatham Square and Route 1 Properties

- Discussion listing the property

Mr. Rowley motioned to authorize the Chairman to sign the listing agreement for the Chatham Square and US Route 1 properties with Cushman|Wakefield Thalhimer. Ms. Knight seconded.

**VOTE**            5-0 Approved

- Route 1 Soil Update

The EDA was presented with the results for the soil study on the US Route 1 property performed by Dominion Engineering Associates.

### 3. **CHAIRMAN'S REPORT**

#### A. FY -2017 Funding Request

Mr. Griffin included a letter he sent to Mr. Cavalier requesting \$350,000 for the EDA's FY-17 budget allocation from the Stafford Board of Supervisors.

Discussion Followed

### 4. **OLD BUSINESS**

#### Axcel Innovations, LLC Contract Extension

Mr. Barody requested the EDA continue to fund Axcel Innovations Contract with the Stafford Technology and Research Park Board of Directors.

Mr. Safferstone Motioned to fund Axcel Innovations contract for 3 months (\$3,000 each month). Mr. Newlin Seconded

**VOTE**            2-2 Denied (1 Abstain Ms. Maurer)

### 5. **NEW BUSINESS**

#### A. Southern Gateway Blight Abatement

Mr. Johnson updated the EDA on the progress of the Sanchez property along US 17 in the Southern Gateway Redevelopment area.

Discussion Followed

6. **ATTORNEY'S REPORT**

7. **ADJOURNMENT**

- A. There being no further business brought before the Economic Development Authority, Mr. Newlin adjourned the meeting at 1:59 P.M. The next Regular Meeting is scheduled for Friday, January 8, 2016.

**MINUTES SUBMITTED BY:**

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Tim Baroody  
EDA Secretary

**MINUTES APPROVED BY:**

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Joel Griffin  
EDA Chairman