

**THE ECONOMIC DEVELOPMENT AUTHORITY  
OF STAFFORD COUNTY, VIRGINIA**

REGULAR BIMONTHLY MEETING MINUTES  
July 13, 2012

**1. CALL TO ORDER**

The regularly scheduled bimonthly meeting of The Economic Development Authority (EDA), of Stafford County, Virginia was held on May 11, 2012 in the Board Chambers of the Stafford County Government Center located at 1300 Courthouse Road Stafford, Virginia at 1:32 P.M. A quorum was present.

Members Present

Don Newlin                      Chairman  
Jo Knight  
Jack Rowley  
Eric Cole  
Wendy Maurer

Members Absent

Joel Griffin                      Vice Chairman  
Kara Vanderpool Ward

Also Present:

Tim Baroody                      Secretary  
Charlie Payne                      Council

**2. APPROVAL OF MINUTES**

Motion for approval of the May 11, 2012 amended Regular Meeting Minutes and the June 28, 2012 Special Meeting Minutes was made by Mr. Rowley. Mr. Cole seconded.

**VOTE**                      5-0 Approved

3. **PUBLIC PRESENTATIONS**

None

4. **TREASURER'S REPORT**

- June 2012 – Unencumbered fund balance \$113,511.18

A motion was made by Mr. Rowley to accept the Treasurer's report. Ms. Maurer seconded the motion.

**VOTE:** 5-0 Approved

- Bowling Franklin & Company 2012 Audit

A motion was made by Ms. Maurer to allow Bowling Franklin & Company to begin their audit, Ms. Knight seconded.

**VOTE:** 5-0 Approved

- Tech Park advance check writing approval – The Chairman and Treasurer have approval to write all check related to the Stafford Tech Park.

A motion was made by Ms. Knight, Mr. Rowley seconded.

**VOTE:** 5-0 Approved

5. **SECRETARY'S REPORT**

Mr. Baroody gave the following update:

- Research and Tech Park Update – MOA has been finalized and is currently being circulated for signatures. Denis McBride with GMU has been appointed the Executive Director. The Build-out is underway as well as the Marketing, Branding and Advertising.
- Economic Development Website –The new Economic Development website has launched with the address, [www.GoStaffordVa.com](http://www.GoStaffordVa.com). Feedback from the EDA and public is welcome.
- Stafford County's Annual Business Appreciation Luncheon – Bethany Miller spoke. The luncheon was held June 7, 2012 at Riverside Conference Center. This year's theme is "The Year of the Entrepreneur" and the EDA gave two awards for "Entrepreneur of the Year". They went to Web Business Solutions Inc. and Potomac Point Winery. The Key note speaker will be Martin Briley, President and CEO of

Virginia Economic Development Partnership. In order to strengthen the invitation list the Economic Development office will provide a draft invitation list to the EDA in January.

Leadership Fredericksburg 2012 – Motion to continue sponsorship for the amount of \$5,000 was made by Mr. Rowley. Ms. Knight seconded.

**VOTE:** 5-0 Approved

- Aquia Town Center – The developers for Aquia Town Center have been invited to the Economic Development Authority’s September 14<sup>th</sup> regular meeting.

**6. CHAIRMAN’S REPORT**

Election of Officers:

Don Newlin nominated as Chairman by Mr. Rowley and seconded by Ms. Knight

Joel Griffen nominated as Vice-Chairman by Mr. Rowley and seconded by Ms. Knight

Tim Baroody nominated as Secretary by Ms. Mauer and seconded by Ms. Knight

Brad Johnson nominated as Treasurer by Ms. Mauer and seconded by Ms. Knight

**7. COMMITTEE REPORT**

- HH Hunt has sent a contract to Mrs. Smith for her 25 acres. HH Hunt will purchase the land for \$1MM; the land will be used for a Germanna Community College site. Mrs. Smith is reviewing the contract with her attorney. She is anticipating signing the contract mid-July. HH Hunt will sing directly following Mrs. Smith.
- DR Horton (Cliff Farms) 500 Acres, they would like to proffer 230 acres to the county for 50 soccer fields. DR Horton, if the county desires, will set aside 50 acres of the 230 for a Germanna Community Site. DR Horton has agreed to build the first 15 soccer fields and the country would be responsible for the rest.

**8. OLD BUSINESS**

- Fredericksburg Regional Alliance – Ms. Mauer recommends that the Economic Development Authority does not continue sponsorship of the Fredericksburg Regional Alliance. Mr. Bailey will present at the Economic Development Authority’s September 14<sup>th</sup>, 2012 regular meeting.

9. **NEW BUSINESS**

Quantico/Belvoir Regional Business Alliance Membership Renewal – Motion to continue 2-Star Membership for the amount of \$1,500 was made by Ms. Mauer, Mr. Cole seconded.

**VOTE**                      5-0 Approved

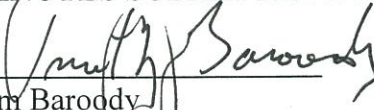
10. **ATTORNEY'S REPORT**

None

11. **ADJOURNMENT**

There being no further business brought before the Economic Development Authority, Mr. Newlin adjourned the meeting at 2:27 P.M. The next Meeting is scheduled for Friday, September 14, 2012.

**MINUTES SUBMITTED BY:**

  
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Tim Baroddy  
EDA Secretary

**MINUTES APPROVED BY:**

  
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Don Newlin  
EDA Chairman