

**THE ECONOMIC DEVELOPMENT AUTHORITY
OF STAFFORD COUNTY, VIRGINIA**

**REGULAR MEETING MINUTES
April 12, 2018**

1. CALL TO ORDER

The regular meeting of The Economic Development Authority (“EDA”), of Stafford County, Virginia was held on April 12, 2018, in Conference Room ABC of the George L. Gordon, Jr. Administration Center, located at 1300 Courthouse Road Stafford, Virginia at 8:58 A.M. A quorum was present.

Members Present

Joel Griffin	Chairman
Don Newlin	Vice-Chairman
Howard Owen	Treasurer
Jack Rowley	(via phone)
Skip Causey	

Members Absent

Heather Hagerman
Danielle Davis

Also Present:

Charlie Payne	Counsel
John Holden	Secretary
Kelly Copley	Assistant Secretary

2. APPROVAL OF MINUTES

A. March, 2018

Mr. Causey motioned for approval of the February, 2019 minutes. Mr. Newlin seconded.

VOTE: 5-0 Approved

3. PUBLIC PRESENTATIONS

A. CEDC Update

Ms. Knight presented highlights from the most recent CEDC meeting. The CEDC is working on revisions and recommendations to the County's Economic Development Incentives programs; Tech Zone, Tourism Zone, PACE Program, Stafford Targeted Growth Incentive Program, and the Opportunity Fund Incentives.

Stafford will continue their Tourism Partnership with the Fredericksburg Regional Tourism Partnership.

The Board and Comcast will begin negotiations early at the request of Comcast.

Ms. Knight also attended the Infrastructure Committee where the STAR study for road projects was discussed. VDOT has their 6 year transportation plan now on line.

On site septic systems was discussed regarding increasing the Chesapeake Bay Act's buffer from a 100ft. to 200ft. set back.

Discussions regarding the Historic Port of Falmouth parking lot and beach cleanup remain controversial and in question.

Discussion Followed

B. CEDC Presentation

Mr. Holden shared his presentation given to the CEDC with the EDA as well as the updated I-Plan.

Discussion Followed

4. **TREASURER'S REPORT**

A. February 2019

Mr. Causey moved to accept the December treasurer report. Mr. Howard

seconded.

VOTE: 5-0 Approved

Discussion Followed

5. **CHAIRMAN'S REPORT**

6. **SECRETARY'S REPORT**

A. ED&T Update

Staff continues to work with REDCO regarding a GAP loan program. Mr. Holden's goal is to be able to present a Loan Program and Full Budget at the June EDA meeting.

Mr. Holden also mentioned a desire to have another joint meeting with the BOS in June as well as a joint meeting with the Planning Commission in August.

Discussion Followed

B. Business Appreciation Event

Mr. Holden informed the EDA that staff continues to receive RSVP's to their Business Appreciation Event.

Discussion Followed

7. **WORKING GROUP REPORTS**

A. Germanna Update

Mr. Rowley informed the EDA that Germanna is speaking with Virginia Properties regarding leasing the 2nd floor in their Stafford building, which is currently vacant and will increase Germanna's capacity by 18,000ft². Germanna is one of only 3 community colleges in the state that has not

seen a decline in enrollment due in part to the new Stafford facility.

Discussions Followed

B. Budget Group

Staff continues to work on the new budget template.

C. Loan Group

D. Property Group

(1) 204 Thompson (Closed Session)

(2) Property Search (Closed Session)

(3) US Rt 1 (Closed Session)

CLOSED SESSION

Therefore, the EDA Board went into closed session in accordance with Section 2.2- 3711.A.3 and 5, et al. of the Code of Virginia 1950, as amended. No Votes were taken while in closed session. Items 7D (1, 2 & 3) were discussed in closed session only. All Members of the EDA and Economic Development staff present at the meeting were in the closed session.

Mr. Griffin motioned to move into closed session. Mr. Newlin seconded

VOTE 5-0 Approved

Mr. Griffin motioned to come out of closed session. Mr. Causey seconded.

VOTE 5-0 Approved

8. **OLD BUSINESS**

NONE

9. **NEW BUSINESS**

A. Grant Applications Review

Mr. Holden informed the EDA that there is one (1) grant application still being compiled for a future request.

Discussion Followed

10. **ATTORNEY'S REPORT**

NONE

11. **ADJOURNMENT**

- A. There being no further business brought before the Economic Development Authority, Mr. Griffin adjourned the meeting at 10:52 A.M. The next Regular Meeting is scheduled for Friday, May 10, 2019.

MINUTES SUBMITTED BY:



John Holden
EDA Secretary

MINUTES APPROVED BY:



Joel Griffin
EDA Chairman