

**THE ECONOMIC DEVELOPMENT AUTHORITY  
OF STAFFORD COUNTY, VIRGINIA**

**REGULAR MEETING MINUTES  
May 10, 2019**

**1. CALL TO ORDER**

The regular meeting of The Economic Development Authority (“EDA”), of Stafford County, Virginia was held on May 10, 2018, in Conference Room ABC of the George L. Gordon, Jr. Administration Center, located at 1300 Courthouse Road Stafford, Virginia at 9:04 A.M. A quorum was present.

Members Present

Joel Griffin	Chairman
Howard Owen	Treasurer
Jack Rowley	
Danielle Davis	

Members Absent

Heather Hagerman	
Don Newlin	Vice-Chairman
Skip Causey	

Also Present:

Charlie Payne	Counsel
John Holden	Secretary
Kelly Copley	Assistant Secretary
Marc G. Smith	Business Development

**2. APPROVAL OF MINUTES**

**A. April, 2018**

Mr. Owen motioned for approval of the April, 2019 minutes. Ms. Davis seconded.

**VOTE: 4-0 Approved**

3. **PUBLIC PRESENTATIONS**

A. CEDC Update

Ms. Knight presented highlights from the most recent CEDC meeting. The CEDC discussed the option of permitting Apiaries in R-1 zoning. The A-1 zoning minimum lot size was discussed to be reduced to 5 acres as part of the Healthy Growth Initiative. The temporary light at Telegraph and US Rt1 will become permanent.

The CEDC also discussed the Patawomeck Tribes lease at Duff Green park. There will be public hearing within the next few months.

Discussions regarding the Historic Port of Falmouth parking lot and beach cleanup remain controversial and in question.

Discussion Followed

4. **TREASURER'S REPORT**

A. March 2019

Mr. Rowley moved to accept the March treasurer report. Ms. Davis seconded.

**VOTE:** 4-0 Approved

Discussion Followed

5. **CHAIRMAN'S REPORT**

Mr. Griffin informed the EDA members that he is planning a joint meeting in August with the Planning Commission and in July with the Board of Supervisors.

6. **SECRETARY'S REPORT**

A. ED&T Update

Staff continues to work on the EDA's grant and incentive program/policy for the targeted areas. Mr. Holden would also like to propose the County establish a Tourism Zone to allow the EDA participate in the Virginia Tourism Development

Financing Program. He is also re-exploring the use of the C-PACE program.

Mr. Holden and staff will be finalizing an extending business attraction calendar in the coming months. They will be attending SelectUSA in June, to meet with interested foreign businesses looking to expand in the US. Staff is also offering a partnership with FRA to organize “Fam Trips” for a small number of site consultants, as well as regional collaborations using Regional Industries Facility Act “RIFA” to develop and market properties in the FRA region.

Discussion Followed

**B. Business Appreciation Event**

Mr. Holden informed the EDA that the award winners for the EDA’s 2019 Business Appreciation Event are Business of the Year – SimVentions and Cornerstone Award – LifeCare Medical Transports.

Discussion Followed

**7. WORKING GROUP REPORTS**

**A. Germanna Update**

Mr. Rowley informed the EDA that Germanna is speaking Joe Samaha regarding a right of way access to the campus. Germanna Foundation held a fundraiser last week where they raised \$700,000 worth 4 scholarships. Mr. Rowley and Mr. Owen will have a meeting with Ms. Gullikson.

Discussions Followed

**B. Budget Group**

Staff continues to work on the new budget template.

**C. Loan Group**

Staff continues to work with the Loan Working Group.

D. Property Group

- (1) 204 Thompson

Mr. Rowley updated the EDA that the permits were into the county for the next portion of the roof.

- (2) US Rt 1

Mr. Owen motioned to remove the contingency and material defect clauses in the new Sale Contract presented by the prospective US Rte. 1 property buyer. The motion also included a 45 day study period and a non-refundable \$18,000 deposit. Mr. Rowley seconded.

**VOTE** 3-1 (Mr. Griffin nay) Approved

**CLOSED SESSION**

*Therefore, the EDA Board went into closed session in accordance with Section 2.2- 3711.A.3 and 5, et al. of the Code of Virginia 1950, as amended. No Votes were taken while in closed session. Members of the EDA and Economic Development staff present at the meeting were in the closed session.*

Ms. Davis motioned to move into closed session. Mr. Rowley seconded

**VOTE** 4-0 Approved

Mr. Rowley motioned to come out of closed session. Mr. Griffin seconded.

**VOTE** 4-0 Approved

8. **OLD BUSINESS**

NONE

9. **NEW BUSINESS**

A. Public Works Project Processing Improvement

Mr. Paul Santay updated the EDA on the new Public Works organizational and procedural changes.

Discussion followed


10. **ATTORNEY'S REPORT**

NONE

11. **ADJOURNMENT**

- A. There being no further business brought before the Economic Development Authority, Mr. Griffin adjourned the meeting at 10:59 A.M. The next Regular Meeting is scheduled for Friday, June 14, 2019.

**MINUTES SUBMITTED BY:**

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John Holden  
EDA Secretary

  
**MINUTES APPROVED BY:**

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Joel Griffin  
EDA Chairman